

# Application Requirement Sheet

AZALEA PARK APARTMENTS

2105-D2 Bogarde Street

Durham, NC 27705

919-382-8400 Fax: 919-383-02311

Email: [azaleapark@douthit.biz](mailto:azaleapark@douthit.biz) & website: <http://www.douthit.biz/azaleapark.htm>

*Please bring with you to fill out an application*

**FUNDS PAYABLE by Non-refundable money order only.**

1) A \$ 30.00 application fee for everyone 18 years of age and older listed as a household members. (This is for running Criminal, Credit Check, and Landlord reference).

2) Driver's licenses, or State I.D., or Passport—for everyone 18 years of age or older, and Social Security Card or TIN # for each as well. And a copy of birth certificate for everyone less than 18 years of age.

3) Last pay stub—qualified applicant for household income (3 times rent minimum)

4) Any other proof of income- (social security, retirement, self-employment & etc)

5) Reservation fees \$\_\_\_\_\_ to Hold the apartment. (Reservation fees are non-refundable if move-in is cancelled by applicant after application has been processed & approved. Reservation fees is NOT your Security Deposit. Reservation fees are paid only to hold an apartment until the scheduled move-in date. If you move in as scheduled we will give you credit on your rent for the amount of the Reservation fees you paid as an option to rent.)

6) \$\_\_\_\_\_ Security Deposit is due at move in.( final deposit amount is depending on applicant credit)

7) Pet fee is \$100.00 non-refundable, Pet Deposit is \$300.00 – \$400.00; Pet rent is \$10.00/month per pet.